

Project: Co-locating and co-organisation of the Centre for Environmental and Climate Science, Department of Physical Geography and Ecosystem Science and Department of Geology

Client: Sven Lidin, dean
Project manager: Karin Hall, deputy dean
Project period: 1 May 2023–31 December 2023

Background and purpose

On 1 February 2023, the Faculty Board decided (STYR 2023/166) “to assign to the Dean, after consultation with the with the Management Council of the Faculty (*Ledningsrådet*), to initiate work to clarify how a joint department consisting of the present Centre for Environmental and Climate Science, Department of Physical Geography and Ecosystem Science and Department of Geology can be organised and designed based on the proposals submitted by the two completed inquiries” (STYR 2022/1317, STYR 2022/291).

One essential condition for a joint department is that the organisations can be gathered in shared premises. A basic premises review conducted during spring 2023 shows that the three organisations can be accommodated at Geocentrum.

This project plan encompasses activities up to 31 December 2023.

Objectives

The project has two overall objectives:

1. The co-localisation of the Centre for Environmental and Climate Science, Department of Physical Geography and Ecosystem Science and Department of Geology at Geocentrum I and II.
2. The formation of a joint department.

The following are overall project goals to be achieved by the time co-localisation and co-organisation are completed. The delivery targets apply to

activities up until 31 December 2023 and are therefore presented as interim goals.

Project goals

- Contribute to creating favourable conditions for developing a joint department. Pursuant to Faculty Board decision STYR 2023/166:
 - *Clarify how operations at a joint department consisting of the present Centre for Environmental and Climate Science, Department of Physical Geography and Ecosystem Science and Department of Geology can be organised and designed based on the proposals submitted by the two completed inquiries.*
- Contribute opportunities to further develop cooperation and collaboration in a joint department. Pursuant to Faculty Board decision STYR 2023/166:
 - *The preparation of various aspects, such as the internal organisation of the department (including the composition of research groups/units), the organisation of first-, second- and third-cycle education, and how links with adjacent activities at other departments can be preserved and developed.*
- Establish and develop the conditions for transparent communication and information.

Delivery targets 2023

- The relocation of computational biologists from Fysicum to Geocentrum II.
- Test schedule for clarifying the need for teaching premises facilities.
- Premises programme for the co-location.
- Identify specific issues for the continuation of the project in 2024.
- Analysis of the risks and consequences of co-localisation and merger, including proposed measures.
- Report activities and achieved results to the Faculty Board at its meetings on 7 June, 27 September and 8 November, and the delivery of a final report on achieved interim goals for 2023 on 13 December.

Limitations

Alterations to premises that involve renovations and associated rent increases for Geocentrum will be dealt with in collaboration with LU Estates once changes proposed in the simplified property investigation are

analysed. This work will be performed within the framework of the faculty's established procedures for adapting premises.

Risks

- Extensive, resource-intensive preparations will be required, something that may have a negative impact on ongoing operations at the centre/departments.

Organisation

The project organisation is described in the diagram below:



The project owner is Dean Sven Lidin

The steering committee consists of:

Director of the Centre for Environmental and Climate Science (chair)
 Head of the Department of Geology
 Head of the Department of Physical Geography and Ecosystem Science
 Head of the Faculty Office
 Student representative, first and second cycle
 Student representative, third cycle
 Project manager (rapporteur)

The project group consists of:

Karin Hall, project manager
 Yann Clough, Centre for Environmental and Climate Science
 Martin Berggren, Department of Physical Geography and Ecosystem Science
 Raimund Muscheler, Department of Geology

Carina Jarl, project coordinator
 Hanieh Heidarabadi, facilities coordinator
 Johanne Elde, head of communications

Co-opted:

Student representative, first and second cycle
 Student representative, third cycle

Communication

A communication plan will be established separately by head of communications Johanne Elde.

Activities designed to achieve the objectives of the project will be developed in an action plan.

Budget

Remuneration to representatives of the Centre for Environmental and Climate Science (20%), Department of Physical Geography and Ecosystem Science (20%) and Department of Geology (20%)	60% of a full-time equivalent
Project support 80%, facilities coordinator 50%, communications officer 20%	150% of a full-time equivalent
Kick-off: staff meeting for information to employees of the Centre for Environmental and Climate Science, Department of Physical Geography and Ecosystem Science and Department of Geology (approx. 300 people)	Rent for premises, catering
One-day management workshop	Catering
Moving costs and purchase of furnishings	Applies to those colocalised in 2023
KIA Consultancy Group – process mapping	-

Costs will be covered from the faculty's provision for Sölvegatan. Other costs will be dealt with under separate arrangements.

Timetable

27.03.2023 Work begins with an information meeting for representatives of the affected organisations

- 07.06.2023 Report to the Faculty Board
- 27.09.2023 Report to the Faculty Board
- 08.11.2023 Report to the Faculty Board
- 13.12.2023 Final report to the Faculty Board on the project's interim goals for 2023